

## Golden Hill Steiner School Inc.

Minutes of Annual General Meeting held on Tuesday 16<sup>th</sup> May 2017

Agenda items	Business / Resolution	Action By	Due
<b>Meeting Open: 3.32pm</b>			
<b>1. Welcome</b>		David Stockdale	
<b>2. Verse</b>	Recited by All		
<b>3. Acknowledge country</b>		Geoff Bowley	
<b>Introduction</b>	<ul style="list-style-type: none"> <li>Description of GLaM Conference in south Australia, highlighting a commitment to Professional Development in GHSS staff and Board Members. The Conference included education on Rhythm, ritual and Reverence; Seasonal Cycles, 7 year cycles, festivals and reverence for the natural world and humanity.</li> </ul>	David Stockdale	
<b>4. Apologies</b>	Nil		
<b>5. Attendance</b>	Miranda Miller, Geoff Bowley, Emma Dusenberg, Lydia Kenyon, Gillian Malata, Marnie Armstrong, Kaye Holecek, Zdenka Underwood, Silvia Lehmann, Robyn Miller, Katja Lamb, B.Cantem, Bruce Anthony, Mary Lou Small, Katerina Garden, Tom Rossignuolo, Acaranda Huntley, Sarah Crispwell, Carmel Appleby, Jacqui Hamblin		
<b>6. Minutes of last Annual General Meeting</b>	<ul style="list-style-type: none"> <li>Previous AGM Minutes moved as true and correct by Katja Lamb, seconded by Emma Dusenberg.</li> <li>Annual Report circulated for reading</li> <li>Principals Report – Geoff Bowley moved that the Principals Report is true and correct, seconded by Kaye Holecek.</li> <li>Finance Report – Geoff Bowley ,moved for clarity that 2015 and 2016 financial audit reports are true and correct, seconded by Kaye Holecek. Unanimously in favour. Kaye Holecek thanked Oona Mansour Miranda Miller asked for a general over view of the state of the schools finances. Geoff Bowley described the formal processes of monthly meetings and the Somerset Assessment Service that the school subscribes to. Refer to documents circulated at the 2017 AGM.</li> </ul>		

<p><b>7. Reports</b></p>	<p><b>1. Principal Report – Nil</b>  <b>2. Committee Reports – nil.</b> Miranda Miller asked for a report on Parents and Friends group. Katja confirmed that P &amp; F is growing. Lydia Kenyon introduced Carmel Appleby as Chair of P &amp; F and Marnie Armstrong as Secretary. Discussion of Spring Fair in November.  <b>3. Annual Report</b>  <b>4. Chair’s Report</b>  <b>5. Treasurer’s Report - With Annual Balance Sheet of Income and Expenditure and Auditors Report</b></p>		
<p><b>8. Appointment of Auditor for Next Year</b></p>	<p>1. Geoff Bowley moved that STA Solutions PTY LTD be appointed as Auditor with a view to hire a new auditor in 2018, seconded by Jacqui Hamblin</p>		

<p><b>9. Nomination and Election of Office Bearers and Board Members</b></p>	<ul style="list-style-type: none"> <li>• David read out nominations for Board and Office Bearers.</li> <li>• Emma Dusenberg and Kaye Holecek stood down as Office Bearers and were renominated.</li> <li>• Geoff Bowley and Zdenka Underwood stood down as ordinary members and were renominated.</li> <li>• Lydia Kenyon and Gillian Malata nominated themselves as ordinary members.</li> <li>• Lydia Kenyon asked how many members are needed for the Board as stated in the constitution. Katja Lamb ?? stated 4 – 6 office bearers, 2 ex-officio members (Principal and Chair of College of Teachers), and up to 12 ordinary members.</li> <li>• Each Board member was asked to introduce themselves by Silvia Lehmann, same done.</li> <li>• Zdenka Underwood was introduced as a “Listening Ear” for staff and parents, to act as a liason officer between the school community and the Board.</li> </ul> <p><b>Unanimous vote for all 6 nominees</b></p> <p><b>Chair Person – David Stockdale</b>  <b>Vice Chair – Katja Lamb</b>  <b>Secretary – Emma Dusenberg</b>  <b>Treasurer – Kaye Holecek</b>  <b>Ordinary Members: Geoff Bowley, Zdenka Underwood, Lydia Kenyon, Gillian Malata</b>  <b>Ex-Office Members: Denise Bullen, Jacqui Hamblin?</b></p>		
<p><b>10. Election of Committees and Conveners for those Existing committees’ first meetings or to confirm existing committees.</b></p>			

<b>11. Special Business</b>	<ul style="list-style-type: none"> <li>• <b>Constitution</b> – 28 days notice given of pending new constitution, which will be ratified by 16<sup>th</sup> June 2017. This document will be available on the GHSS website and in the school office next week. Significant changes have been made in accordance with AISWA guidelines Katja Lamb urged all present to read the new document.</li> <li>• Geoff Bowley advised that our current constitution is out of date, it does not meet new rules and that the school must adopt the new rules by 2018. The new constitution meets the stipulations set by AISWA with a Steiner flavour. The constitution is not being changed merely for the sake of it, it is because it is mandatory to comply with AISWA regulations</li> <li>• <b>CGA</b> – Please refer to plans and diagrams provided.</li> <li>• Currently some of our buildings have inadequate fire protection. Our administration block does not have a sickbay nor staff toilets.</li> <li>• A bid has been made to address these things plus the construction of a Garden Classroom. See attached for a breakdown of figures.</li> <li>• Questions from the floor included: Will the above plans encroach on existing play areas? Will the hiring of the builder take in account previous problems encountered in our existing buildings? Are there any plans in place for secondary school or 7<sup>th</sup> Grade?</li> </ul>	Geoff Bowley and Katja Lamb	
<b>12. Closing Verse</b> <b>13. Meeting Closed</b>	All Present 4.57pm		
	I certify these minutes are an accurate record of the meeting.  Signed: _____ (Chair)...../...../.....		